

## JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

<b>Purpose:</b>	JHSC Meeting, Alstom
<b>Reference:</b>	Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference
<b>GROUND RULES</b>	<ul style="list-style-type: none"> <li>• Read the minutes</li> <li>• Accomplish your task</li> <li>• Prepare your issue for the next meeting</li> </ul>
<b>Co-Chairs:</b>	<b>Kyle Pernokes (Worker) / Dylan Doucet (Management)</b>
<b>Date:</b>	<b>10/17/2024</b>
<b>Time:</b>	<b>9:00 AM</b>
<b>Location:</b>	<b>625 Victoria Street E. Whitby</b>

**Attendees:**

#	PRESENT	NAME	GUESTS
1	NO	Scott Fang (Management Co-Chair)	Sanjay Desmond - EHS Specialist
2	YES	<b>Kyle Pernokes (Worker Co-Chair)</b>	
3	YES	<b>Dylan Doucet (Management Co-Chair)</b>	
4	NO	Russ Earls (Management)	
5	NO	Tim Staples (Worker)	
6	NO	Anthony Ratneiya (Worker)	
7	YES	<b>Robert Arcella (Worker)</b>	
8	YES	<b>Kaitlyn Tyner (Worker)</b>	
9	YES	<b>Bryan Revoredo (Worker)</b>	

**OLD BUSINESS**

#	DATE	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
1	20190731	Lifting device for changing out MP40 electric handbrake (Approx 210lbs)	<p>Jul 31 - We have one of these lifting devices. We'd like to build this into a kit so that employee's using it have all the correct tools for the job and not guess at whether they have the correct tools; chain fall, piping, 2X4, etc. all in the procedure.</p> <p>25 Sept-looking into safer options.</p> <p>2023-04-20 Still pending on Prime Machines</p> <p>2023-10-19 - Pending on Drew, some more modifications are needed.</p> <p>2023-11-16 - Drew verified the work. Prime Machine started to work on the modification. No set date for Delivery.</p> <p>2023-12-21 - Still pending on Prime Machine.</p> <p>2024-01-18 - It has been delivered, to be tested and a risk assessment to be prepared.</p> <p>2024-02-29 - Device is ready, a few changes to be made by kyle and Tim</p> <p>2024-03-21 - A few changes to be made by kyle and Tim</p> <p>2024-04-18 - Still Pending on JHSC to make changes and create a risk assessment.</p> <p>2024-05-16 - Pending on JHSC</p> <p>2024-07-03 - Needs further modification from our end</p> <p>2024-07-18 - Needs further modification from our end</p> <p>2024-09-19 - Modifications completed and RA completed. Ready to go</p>		Received from Prime Machine

			<b>2024-10-17 - RA to be approved and included in the RA index. Communicate to all shops</b>	Dylan & Sanjay	
2	20190925	Wheel bay working conditions (Cold)	<p>Sept 25 - Follow up on the heaters for the wheel bay pit.</p> <p>Oct 30 Metrolinx going back to BKJV for re-commissioning for all weather. Heaters do not work well enough, air curtains do not work at all, heaters on ceiling keep roof hot. Expect to have space heaters and possibly fans provided by GO Transit to make work area suitable. If the area is too cold, Bombardier employees will be pulled from the area.</p> <p>2023-09-21 - Heaters have been installed, more work to be done by Honeywell to set them up properly (outlet is too far away), more info to be added after they are tested.</p> <p>2023-10-19 - Still pending on Honeywell. Heaters need to be connected to power.</p> <p>2023-11-16 - The cables are too short. Heaters are not connected. Drew will talk to Honeywell.</p> <p>2023-12-21 - Waiting for cables to be procured and heaters to be connected.</p> <p>2024-01-18 - No update, pending on Honeywell.</p> <p>2024-02-29 - No update, pending on Honeywell.</p> <p>2024-03-21 - Pending on Honeywell.</p> <p>2024-04-18 - We will order cables for the job to be done</p> <p>2024-05-16 - Cables and parts have been ordered, pending on delivery and installation by Honeywell.</p> <p>2024-07-03 - Awaiting for parts</p> <p>2024-07-18 - Awaiting for parts</p> <p>2024-09-19 - Check with Honeywell on parts and connections</p>		
			<b>2024-10-17 - Check with Honeywell on parts and connections</b>	Dylan/Scott	
3	20191127	Wheel Lathe - Rewriting a procedure	<p>Nov. - Potential issue with the automatic clamping of wheels &amp; rail retractor. Suggest a manual verification that the wheel has been clamped prior to retracting the rail.</p> <p>2023-03-16 Done by the JHSC and has been handed to Dylan/Ryan</p> <p>2023-04-20 The procedure will be handed to Ryan Sebree today.</p> <p>2023-11-16 - Dylan's Update (to review anything training has from previous trainers working on it – if nothing then the alterations must be redone by JHSC)</p> <p>2023-11-16 - Will revisit</p> <p>2023-12-21 - JHSC to review the existing procedure and advise back.</p> <p>2024-01-18 - Existing Wheel Turning SOP is not updated.</p> <p>2024-02-29 - All pending procedures will be discussed in a meeting between Drew, Haitham, and the training department. Meeting will be held next week.</p> <p>2024-03-21 - Meeting is pushed to the last week of March</p> <p>2024-04-18 - Re-send changes to Training department</p> <p>2024-05-16 - Haitham will send the proposed change to Sergio today.</p> <p>2024-07-03 - Need to check with Sergio</p> <p>2024-07-18 - Need to send to Sergio</p> <p>2024-09-19 - Send to Drew and he will follow up with Sergio</p>		
			<b>2024-10-17 - Dylan &amp; Scott to F/U</b>	Dylan/Scott	



4	20201223	Evaporator lifting device	<p>We need to come up with a way to install the evaporator motors into the HVAC in the coach.</p> <p>May 20, 2021 - Prime has taken measurements, however we have a sketch that can be</p> <p>June 30, 2021 - This item was brought up and the FMOC.</p> <p>2023-02-16 Still Under Construction - Ryan will help out with creating risk assessments.</p> <p>2023-09-21 - Training to issue "a job aid" on how to use the device.</p> <p>2023-10-19 - A list of all pending procedures to be shared with training department to follow-up with pending items.</p> <p>2023-11-16 - Quality Dep has all the Procedure. They will provide update by the next meeting.</p> <p>2023-12-21 - Training department is working on this.</p> <p>2024-01-18 - Pending on Training Department.</p> <p>2024-02-29 - All pending procedures will be discussed in a meeting between Drew, Haitham, and the training department. Meeting will be held next week.</p> <p>2024-03-21 - Meeting is pushed to the last week of March</p> <p>2024-04-18 - EHS to write down procedure and JHSC to prepare RA.</p> <p>2024-05-16 - Pending on RA.</p> <p>2024-07-03 - Pending on RA</p> <p>2024-07-18 - Pending on RA, check on the Operations and get it done</p> <p><b>2024-10-17 - RA to be approved and included in the RA index. Communicate to all shops</b></p>	Dylan & Sanjay	
5	20210630	Brake Disc - Lifter(?)	<p>June 30, 2021 - See what was done in the Wheel bay and check if it can be used in the PM.</p> <p>Aug 4, 2021 - Weigh the lifter and see if we can get an engine hoist.</p> <p>2023-04-20 A new procedure is not needed, Josh will initiate the new process tomorrow.</p> <p>2023-05-18 Procedure to finalize May 31st with HS team.</p> <p>2023-06-15 - Procedure is done, to be forwarded to Quality Dpt.</p> <p>2023-07-20 - EHS to review the procedure and forward it to Scott to review, the procedure is to be enrolled at both sites.</p> <p>2024-01-18 - The overhead crane will be used for outer platforms at the PM, for the center platform, we are looking at procuring a more reliable lift to use at the center platform. For the time being, a risk assessment is to be created for using the engine hoist.</p> <p>2024-02-29 - Still pending on EHS to create RA, also a proper lifting device is being investigated to be used if there is no overhead crane.</p> <p>2024-03-21 - Still pending on EHS</p> <p>2024-04-18 - EHS to create RA and a procedure.</p> <p>2024-05-16 - RA is done Procedure is to be finalized.</p> <p>2024-07-03 - Check on Haitham's file &amp; review with Sergio</p> <p>2024-07-18 - Send it to Sergio for review &amp; control</p> <p>2024-09-19 - Check with PM team before next JHSC meeting</p>		

			<p><b>2024-10-17 - Check with PM team before next JHSC meeting &amp; check with Sergio if its approved</b></p>	JHSC	
6	20220929	Battery Maintenance Procedure and RA	<p>Prepare RA for Battery Maintenance and Handling stuck battery trays</p> <p>2023-04-20 JHSC members will work on this as a group on Wednesday May 3rd.</p> <p>2023-05-18 Draft procedure completed, to finalize with Training.</p> <p>2023-06-15 - Procedure has been finalized and forwarded to Drew, along with the risk assessments.</p> <p>2023-07-20 - Pending on Mgt. feedback for the procedure, JHSC members are still working on the RA.</p> <p>2024-01-18 - EHS will receive a copy of the RA, review it, put it on the RA index. Follow up with Training on the procedure.</p> <p>2024-02-29 - EHS received a copy today, will be reviewed and added to the index.</p> <p>2024-03-21 - Added to the Index</p> <p>2024-04-18 - JHSC to review existing Inspect and clean batteries procedure and make addition.</p> <p>2024-05-16 - EHS to hand procedure to JHSC to be reviewed.</p> <p>2024-07-03 - Check on Haitham's file &amp; review with Sergio</p> <p>2024-07-18 - Drew to send it to Sergio after review</p> <p>2024-09-19 - Awaiting for the controlled document</p> <p><b>2024-10-17 - Awaiting for the controlled document from Sergio</b></p>	Dylan/Scott	
7	20221020	Making a list of Tools & Equipment to be inspected periodically	<p>2022-10-20 - Members of the committee will work on putting a list of all tools &amp; equipment together as a first stage to put a periodic inspection procedure in place.</p> <p>2023-05-18 Safety talks about Pre-start inspections have been held by EHS on the last week of April. JHSC to put together a list of items to be inspected periodically.</p> <p>2023-06-15 - JHSC are still working on this</p> <p>2023-11-16 - JHSC Will work on the List - 11/30/2023</p> <p>2023-12-21 - A rough list has been created, once finalized, it will be handed to EHS to add it to a pre-start inspection procedure.</p> <p>2024-01-18 - JHSC are reviewing the list.</p> <p>2024-02-29 - JHSC are reviewing the list.</p> <p>2024-03-21 - Still Pending</p> <p>2024-04-18 - Pending</p> <p>2024-05-16 - Pending - EHS to share shop equipment list with JHSC as well.</p> <p>2024-07-03 - Check on Haitham's file &amp; get the list, Send to Drew</p> <p>2024-07-18 - Check with Haitham if he has the list</p> <p>2024-09-19 - Go through the list and find the ones that need inspections completed</p> <p><b>2024-10-17 - Need to review the list</b></p>	JHSC	
8	20221117	Investigate other companies' procedures to drain the sand trap safely in a locomotive	<p>2022-12-15 EHS to check with other sites throughout north America</p> <p>2023-07-20 - EHS will order parts for a collection system to be put together and tried out.</p>	Allie	



			<p>2023-08-17 - EHS still working on it</p> <p>2023-09-21 - Will be done before the end of the month.</p> <p>2023-10-19 - System is being built, will be tried and findings will be shared with the team by next meeting.</p> <p>2023-11-16 - The system is available in the stores, 4 barrels and hoses are available. Procedure and RA to be reviewed/Create.</p> <p>2023-12-21 - A risk assessment is needed to finalize this.</p> <p>2024-01-18 - Pending on EHS to create a RA for this process.</p> <p>2024-02-29 - Pending on EHS and JHSC to create the risk assessment.</p> <p>2024-03-21 - Pending (Kevin BUZZELL can help)</p> <p>2024-04-18 - Pending on RA and then a procedure will be created by EHS</p> <p>2024-05-16 - Pending on Kevin from LL to create risk assessment of the task</p> <p>2024-07-03 - Remind Kevin B on the RA</p> <p>2024-07-18 - Kevin to do the Risk Assessment for the task</p> <p><b>2024-10-17 - RA to be approved and included in the RA index. Communicate to all shops</b></p>			Dylan & Sanjay
9	20221117	A procedure for running Loco in house - a risk assessment to be prepared	<p>2022-12-15 Still pending.</p> <p>2023-12-21 - A communique to be sent out after the new REO manual and procedure is released.</p> <p>2024-01-18 - REO new manual is still pending.</p> <p>2024-02-29 - REO new manual is still pending.</p> <p>2024-03-21 - REO new manual is still pending.</p> <p>2024-04-18 - A communication to be sent regarding the matter</p> <p>2024-05-16 - Pending on re-sending the communication.</p> <p>2024-07-03 - Drew is going to remind the managers to re-send the communication</p> <p>2024-07-18 - Drew is going to remind the managers to re-send the communication</p> <p>2024-09-19 - Send a reminder to everyone to follow the same procedure</p> <p><b>2024-10-17 - Send a reminder to everyone to follow the same procedure</b></p>			Dylan/Scott
10	20221117	A procedure and a risk assessment for running the loco through the PM bays	<p>2022-12-15 Still pending.</p> <p>2023-01-19 Under Construction</p> <p>2023-02-16 Under construction (Trains should not be pulled in West to East as much as practically possible as agreed with Jeremy Eldridge)</p> <p>2023-12-21 - A communique to be sent out after the new REO manual and procedure is released.</p> <p>2024-01-18 - REO new manual is still pending.</p> <p>2024-02-29 - REO new manual is still pending.</p> <p>2024-03-21 - REO new manual is still pending.</p> <p>2024-04-18 - A communication to be sent regarding the matter</p>			

			<p>2024-05-16 - Pending on re-sending the communication.</p> <p>2024-07-03 - Drew is going to remind the managers to re-send the communication</p> <p>2024-07-18 - Drew is going to remind the managers to re-send the communication</p> <p>2024-09-19 - Send a reminder to everyone to follow the same procedure</p> <p><b>2024-10-17 - Send a reminder to everyone to follow the same procedure</b></p>	Dylan/Scott	
11	20230216	Create a procedure for Locomotive air dryer change out	<p>2023-03-16 Not done yet.</p> <p>2023-04-20 Double checking maintenance manager.</p> <p>2023-05-18 Not done yet.</p> <p>2023-06-15 - Not done yet</p> <p>2023-07-20 - Pending on follow up with Drew</p> <p>2023-08-17 - Kyle &amp; Rob will prepare RA for this</p> <p>2024-01-18 - Still pending.</p> <p>2024-02-29 - Pending on Drew</p> <p>2024-03-21 - Still Pending</p> <p>2024-04-18 - EHS to check with Methods about the procedure, RA to be prepared as well.</p> <p>2024-05-16 - RA was Done, A meeting to assess and decide on modifications of existing lifting plan/devices is to be held this afternoon (JHSC/Haitham/Drew).</p> <p>2024-07-03 - A meeting to assess and decide on modifications of existing lifting plan/devices is to be held this afternoon (JHSC/Sanjay/Drew)</p> <p>2024-07-03 - A meeting to assess and decide on modifications of existing lifting plan/devices is to be held this afternoon (JHSC/Sanjay/Drew)</p> <p>2024-07-18 - Awaiting Air dryer change out operations</p> <p>2024-09-19 - Develop a procedure and identify proper tools to get the job done safely.</p> <p><b>2024-10-17 - Develop a procedure and identify proper tools/equipment</b></p>	JHSC	
12	20230216	Don Yard Emergency Exit situation, and mice infestation, more information to be collected	<p>2023-03-16 Still under investigation.</p> <p>2023-04-20 Working on reviewing ERP for all outposts, will be done by the end of April.</p> <p>2023-10-19 - EHS inspections to the outpost are still to be done, JHSC members are visiting all outposts, they will be reviewing the plans with technicians.</p> <p>2023-11-16 - Don yard have been visited by EHS, back exit works and opens up automatically in case of emergencies. Discuss this in MX biweekly meeting. (Take the Signage down)</p> <p>2023-12-21 - A sign to be posted at Don yard stating that the emergency door at the back will open automatically when the fir alarm pull station is activated.</p> <p>2024-01-18 - To be Confirmed.</p> <p>2024-02-29 - EHS will post the sign.</p> <p>2024-03-21 - EHS will visit Don yard by the end of next week and get that done.</p> <p>2024-04-18 - Visit has been delayed, it will be done on Wednesday April 24th.</p>		



			<p>2024-05-16 - Visit to Don Yard has been delayed, it will be done before next meeting.</p> <p>2024-07-03 - Check with our team &amp; find out if the Mice issue is sorted out. As for sign Scott will place a sign</p> <p>2024-07-18 - Check with Mitch if its sorted</p> <p>2024-09-19 - MX maintenance are checking on the water leak. Mice infestation is still an on-going issue</p> <p><b>2024-10-17 - Emergency Sign is posted, Mice issue is on-going and F/U with MX on</b></p>	Scott	
13	20230216	NO2 alarms go off once the loco starts, JHSC is inquiring for more information about these alarms and what it means when they go off	<p>2023-03-16 Communicated to MX, Waiting for a reply.</p> <p>2023-04-20 EHS will get an update on Monday.</p> <p>2023-05-18 Still waiting for a reply from MX. (Whitby RFA has received written confirmation from Honeywell that the change to operation of 2 fans was made in the system. At present, the system is set to have the 2 fans come on to start and run for 10 minutes after which it would switch to normal operation of 1 fan unless NO2 and CO2 sensors begin to alarm.) To monitor for effectiveness of both fans running.</p> <p>2023-10-19 - MX promised to have Honeywell attend the JHSC meeting and explain how NO2 sensors work, EHS will follow up with them.</p> <p>2023-11-16 - Drew will look into this</p> <p>2023-12-21 - EHS will approach Honeywell to issue a statement or attend next meeting to provide a clarification.</p> <p>2024-01-18 - EHS to send a reminder email to MX.</p> <p>2024-02-29 - A document explaining how the NO2 sensors work to be shared with all employees.</p> <p>2024-03-21 - A poster to be posted next to the NO2 sensors monitors explaining the meaning of the alarms.</p> <p>2024-04-18 - A poster to be posted next to the NO2 sensors monitors explaining the meaning of the alarms.</p> <p>2024-05-16 - Pending on Honeywell to approve poster.</p> <p>2024-07-03 - Pending on Honeywell to approve poster.</p> <p>2024-07-18 - Pending on Honeywell to approve poster.</p> <p>2024-09-19 - Check with Honeywell on the posters</p> <p><b>2024-10-17 - Check with Honeywell on the sensor specific &amp; create our own poster</b></p>	Dylan & Sanjay	
14	20230615	Valve handling in the stores does not have a risk assessment	<p>2023-06-15 - A risk assessment to be prepared for the task</p> <p>2023-7-20 - Still pending.</p> <p>2023-08-17 - Brian &amp; Anthony will work on this.</p> <p>2023-09-21 - Still under construction for the boxes</p> <p>2023-10-19 - should be finalized by the end of the month.</p> <p>2023-11-16 - JHSC Will work on the RA 11/30/2023</p> <p>2023-12-21 - Pending on JHSC</p>		

			<p>2024-01-18 - RA is done, to be reviewed by EHS and added to the index.</p> <p>2024-02-29 - EHS received the RA today, will be reviewed and added to the system.</p> <p>2024-03-21 - EHS will add it to the index today</p> <p>2024-04-18 - RA was reviewed by EHS, it needed some changes, it should be added to the index today. Check with JP regarding the status of new valve shipping boxes.</p> <p>2024-05-16 - Pending on JHSC to review/update the RA</p> <p>2024-07-03 - EHS to review &amp; include in the RA inventory</p> <p>2024-07-18 - Awaiting to update as per the new valve box handling and check status on the new boxes</p> <p>2024-09-19 - Check with JP</p> <p><b>2024-10-17 - Check with Lili on the available boxes at WLBK and identify how much</b></p>	JHSC mem.	
15	20230921	Emergency facilities map to be posted on the health and safety posting board.	<p>2023-10-19 - JHSC to validate the maps and then they will be posted on the white boards.</p> <p>2023-11-16 - Drew will print the Map. Kyle/Anthony will work on updating the map.</p> <p>2023-12-21 - JHSC received two copies of the building floor maps, waiting for their feedback.</p> <p>2024-01-18 - Pending on JHSC. Drew to check with Honeywell as well.</p> <p>2024-02-29 - Pending on JHSC. Drew to check with Honeywell as well.</p> <p>2024-03-21 - Pending on JHSC.</p> <p>2024-03-21 - EHS is working on this, it will be updated before the end of the month</p> <p>2024-05-16 - EHS will get this done before next meeting</p> <p>2024-07-03 - Will try to fix on a date &amp; complete marking on the layout &amp; post it</p> <p>2024-07-18 - Check with MX on the safety equipment layout</p> <p>2024-09-19 - We will mark on the maps</p> <p><b>2024-10-17 - Check with Training dept if they can help us fix the layout with markings</b></p>	Dylan/Sergio	
16	20230921	Communicate with Honeywell to make sure grates used at PM1 & 2 for loco nose washing are flat in place and not uneven or wobbling	<p>2023-10-19 - JHSC members to verify the reason for this and recommend a proper set of actions.</p> <p>2023-11-16 - No update. JHSC to review for further information.</p> <p>2023-12-21 - To be investigated by Tim</p> <p>2024-01-18 - Grates are not a tripping hazard, to be removed.</p> <p>2024-02-29 - Floors to be painted with a florescent color at the merge with the center grates.</p> <p>2024-03-21 - To be communicated to Honeywell</p> <p>2024-04-18 - A request to paint the floor will be sent to Honeywell</p> <p>2024-05-16 - Put on hold till next month</p> <p>2024-07-03 - Drew will ask Honeywell to paint or check if we can place the yellow strips</p> <p>2024-07-18 - Pit/walkways to be cleaned by Honeywell</p>		

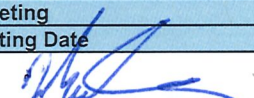


			2024-09-19 - Place Yellow tapes		
			<b>2024-10-17 - Yellow tapes available, to be placed</b>	JHSC	
17	20231116	Straps for Coach Skirts	<p>2023-12-21 - EHS will show the suggested straps to JHSC and then a decision will be made.</p> <p>2024-01-18 - Waiting for JHSC to review the risk assessment for spotting coaches at the coach shop drop table.</p> <p>2024-02-29 - Pending on JHSC - Kaitlyn</p> <p>2024-03-21 - Pending on JHSC - Kaitlyn &amp; Tim</p> <p>2024-04-18 - Strap doesn't work for all types of skirts, another method to be investigated</p> <p>2024-05-16 - Waiting for new samples of straps to be delivered by Fastenal</p> <p>2024-07-03 - Drew will check with Jeremy if they were ordered</p> <p>2024-07-18 - Order some straps to check if it works</p> <p>2024-09-19 - Check if they are ordered</p>		
			<b>2024-10-17 - Checking with Jeremy on the order for straps</b>	Drew	
18	20240229	A noise survey to be organized to test NO2 Alarms noise among other sources of noise in the facility.	<p>2024-03-21 - EHS is working on creating a blanket PO for inspections done by Pinchin.</p> <p>2024-04-18 - A noise survey is planned for May</p> <p>2024-05-16 - A noise survey is planned for May, Not done yet.</p> <p>2024-07-03 - EHS to contact Pinchin and get it completed</p> <p>2024-07-18 - Contact MX to check if they can get the noise survey done for our facilities</p> <p>2024-09-19 - Check for the dosimeter device and get the Noise survey completed</p>		
			<b>2024-10-17 - Noise Survey completed by Pinchin, check on Ear protection classes and Ear muffs. List tasks and identify using the dosimeter</b>	EHS & JHSC	
19	20231221	Investigate a new chemical used for	<p>2024-01-18 - SDS has been reviewed, all PPE needed for the job is available. PPE</p> <p>2024-02-29 - We provide the necessary PPE, the building also has adequate ventilation.</p> <p>2024-03-21 - A risk assessment to be prepared followed by a safety talk to raise awareness</p> <p>2024-07-18 - Order portable fans for ventilation</p> <p>2024-09-19 - Order portable fans for ventilation</p>		
			<b>2024-10-17 - Fans ordered and its on the way</b>	Scott	
20	20240418	Ordering Plexi Glass doors to replace existing glass doors for honey wagons' tractors - John Deer	<p>2024-5-16 - Plexi glass cannot be used for that purpose as advice by the supplier</p> <p>2024-07-03 - Check to see if we can modify it using straps/springs</p> <p>2024-07-18 - Drew will talk to Rigo</p> <p>2024-09-19 - Try straps / Bungee cords and have results by next meeting</p>		
			<b>2024-10-17 - Idea's sent to Dylan, need to review next meeting</b>	Dylan	

21	20240516	Condor lights need to be covered as they are giving conflicting message to visitors and contractors	<p>20240516 - Issue to be communicated to MX/Honeywell, Lights are to be covered.</p> <p>2024-07-03 - Condor is coming back as of July 8th</p> <p>2024-07-18 - Drew will check on this</p> <p>2024-09-19 - Waiting on tracks &amp; signals</p> <p><b>2024-10-17 - Installed, testing on-going</b></p>	MX	
22	20240516	Verify existence of a procedure for dealing with fatality trains in the yard or on the mainline.	<p>2024-07-03 - We have to check &amp; see if there is a procedure in place for this. Check on Emergency Response procedure</p> <p>2024-07-18 - Inform Supervisors &amp; attending employees of formal response/requirements</p> <p>2024-09-19 - Scott will check on a procedure</p> <p><b>2024-10-17 - Scott is finalizing on a procedure</b></p>	Scott	
23	20240703	Rigging & hoisting training for	<p>2024-07-18 - Drew will check with Sergio if we can do an advanced Rigging &amp; Hoisting</p> <p>2024-09-19 - Drew will follow-up with Sergio</p> <p><b>2024-10-17 - No additional training will be provided around the end of the contract</b></p>	Dylan	
24	20240703	LOCO Wash bay concerns - Pressure	<p>2024-07-18 - Drew will talk to Tascu</p> <p>2024-09-19 - Awaiting Tascu to come back</p> <p><b>2024-10-17 - F/U with Drew</b></p>	Dylan/Scott	
<b>New Business</b>					
1					
2					
<b>Other Pending Items</b>					
1	20181227	Condor System Glitches	<p>Dec 27 - Condor system glitching when employees are tagging in (getting kicked off or not registering correctly). All employees to report immediately and supervisors to log.</p> <p>2022-10-20 On Hold - Pending on MX.</p> <p><b>2024-01-18 - Condor is back online, system has been tested, pending training and restarting the system.</b></p>	L. Del Gatto P. Peak	MX
2	20210218	ES Tracks outside -Wayside Heads sitting in snow (Wayside stations)	<p>Feb 18, 2021 - ES Tracks outside - Heads sitting in snow.</p> <p>2023-06-15 - Boxes will be ready for next winter, to be verified when they are installed</p> <p><b>2024-01-18 - Alstom has created PO for this, work in progress. Waiting for MSR to make the boxes.</b></p>	Drew Primrose	MX
3	20220429	All overhead Doors	<p>Apr 29 - Concern regarding automatic doors that close without any indication.</p> <p>2023-04-20 A ticket to be submitted to Honeywell to install Glycol/Water dispenser outside of the building near the yard office.</p> <p><b>2023-08-17 - MX are working on this.</b></p>	MX	MX



4	20201021	Welding shop ventilation	The ventilation is inadequate in the welding shop. No ventilation installed. Ventilation in metal shop passes into the HVAC and locker rooms. 2023-11-16 - Another air quality survey have been scheduled on November the 17th, we will provide further updated when we receive the report for that. <b>2023-12-21 - The report came back with positive results stating that exposure is not above limits, Stainless steel welding is yet to be surveyed.</b>	Drew/EHS	
5	20220429	Lack of Receptacle boxes	<b>Too many extension cords are needing to be used in certain areas of the shop, and this is due to not having enough wall outlets present.</b>		
6	20220929	Hand-brake plunger on CEM doesn't always indicate the brakes are applied	To be investigated by the coach shop  2023-10-19 - Item to be added to the REO manual as a note, and a Communique to be sent out as well - Target is one week from now. To be closed once confirmed. 2023-12-21 - A communique to be sent out regarding the matter. 2024-01-18 - A communique was sent, Drew will confirm by the next meeting. 2024-02-29 - A communique was sent, Drew will confirm by the next meeting. Should be sent out tomorrow March 1st. 2024-03-21 - Pending on drew <b>2024-04-18 - Pending on Issuing new REO manual</b>		
		JHSC inspections performed			
		Risk Assessments & Safety Observation Cards	October cards discussed		
		Safety Observation Card Winner:	None		
		Incident Reports / HSE Lessons	Reviewed month to date		
		JHSC Initiatives			
		Close Meeting	Meeting closed at 12:30		
		Next Meeting Date	Nov 21, 2024 - Monthly JHSC		

  
 Kyle Pernokes, Certified Worker Representative

  
 Dylan Doucet, Management Represent